



**OLD WUGHTON PARISH COUNCIL**

Meeting to be held on 21<sup>st</sup> January 2013 at  
7.30pm in St Mary's Church Woughton on the Green

Present: Councillors King (Chair), Blomley, Brown, Howson, Humphries, Kenyon, King, McDonald, & O'Neill. The Clerk, Mrs K Hill and 2 members of the public were present. The Chair welcomed those present & outlined the running order of the meeting.

**Public Forum: Not part of the formal minutes but recorded as a service to the residents:**  
Resident supported agenda item 11.

Item		Action
2013/001	<b>Apologies:</b> Cllr Bennett reason of holiday. Accepted.	
2013/002	<b>Declarations of interest by councillors:</b> None	
2013/003	<b>To agree the minutes of the previous meeting &amp; review of actions:</b> The minutes of the meeting on 17 December were accepted as a true and accurate record. All actions to be discussed on agenda.	
2013/004	<b>Updates:</b> <b>Communications:</b> Next newsletter for delivery 15/16 February. Items to Cllr O'Neill by 31 <sup>st</sup> January 2013. Cllr Howson to proofread. Articles: precept (Cllr Humphries); Safety issue (Cllr Brown), Towpath cleanup (Cllr Humphries), Bus route 18: use it or lose it article (Cllr King) Clerk to obtain Band D expectation from MK Council. <del>Cllr O'Neill has resigned as editor. New editor sought. [removed from minute record by unanimous vote]</del> <b>Environment:</b> report available on website. Added :flooding reported in December 2012 to MK Council Added: littering on towpath – suggestion was an “adopt a piece of the towpath” to residents for litter-picking. Article in newsletter; Added: Parks Trust land alongside WOTG playing fields and behind Church: plastic bottles, spent fireworks and bags of dog pooh. Clerk to report to PT Added: Grit bin fill request + new bin outside The Close and Village Hall	SO'N JH AH, RB, LK Clerk
2013/005	<b>Reports to note on outside meetings attended by Councillors and Clerk:</b> Clerk report noted:  Draft Allotments Association agreement noted. [update at meeting: AGM for current Allotment Association this month. At meeting procedure to be put in place to hold elections for new Association. All plot holders to be informed and voting in new association to follow]	
2013/006	<b>Planning:</b> 12/02047/FUL: 11 Bowles Place, WOTG: Erection of a two storey side extension: No objections. Planning to take into consideration any comments lodged by neighbours.	Clerk
2013/007	<b>The Green/Newport Road safety issue:</b> Cllrs Brown & Kenyon, the Clerk and A Cardan (AC) from Road Safety (MK Council). AC will look at “yield” white lines at road junction but directional signage cannot be installed as tree is not considered a roundabout. Priority signage on road narrowing cannot be installed as the stretch of road up to the narrowing too short in length to allow signage	



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	legally. AC will look at taking away the traffic calming to improve safety issue. Letter of support from PC to MK Council asking for survey and lines.	Clerk
2013/008	It was agreed to hold a public excluded part 2 of the meeting in accordance with Section 100(A) (4) of the Local Government Act 1972, as defined in paragraph 1 of Part 1 of Schedule 12A to the Act on the grounds that the discussion on staffing matters has publicly exempt information	
2013/009	It was unanimously agreed to hold meetings bi-monthly from May onwards (January, March, May, July, September & November) on 3 <sup>rd</sup> Monday of the month in question. Decision on location of meetings to be taken at March meeting. Review of meeting schedule to be undertaken in September 13. Clerk to confirm with Church 18/3 meeting in Village Hall. It was unanimously decided to hold the Annual Parish meeting in St Mary's Church. Clerk to book.	Clerk Agenda Mch  Clerk
2013/010	It was decided not to form any committees at this stage but to enter negotiations with suppliers to pay annual costs in 12 or 6 instalments via direct debits. Clerk to contact suppliers.	Clerk
2013/011	It was agreed by a majority vote to request MK Council transport to erect 3 bus shelters along route 18 as long as it was at no cost to the Parish Council.	Clerk (letter)
2013/012	<b>Consider &amp; approve the payments schedule:</b> The payments schedule was circulated in advance. Total payments of £666.15 was requested. Payments unanimously approved. Proposed Cllr King seconded by Cllr Brown.	
	<b>2013/012/1</b> Salaries to staff +levies + admin	£666.15
2013/013	<b>Receive statements of the current financial position:</b> Bank Reconciliations noted. No questions or comments.	
2013/014	<b>Correspondence:</b> 1. Simpson PC request to OWPC Cllrs to attend 4/2 meeting: Cllrs Brown & Kenyon 2. Royal Garden Party invitation: no nominations 3. Parks Trust: No further letters or requests.	Clerk
2013/015	<b>Dates of future meetings:</b> 18/2 St Marys; 18/3 Village Hall; 22/4 Annual Parish St Mary's; 20/5; 15/7; 16/9; 18/11; 20/01/14 & 17/03/14. Venue to be decided in March meeting.	

There being no further business to discuss this part of the meeting closed at 8.55pm

Part 2 – public excluded. Clerk left the meeting. Chair to scribe

2013/016	A discussion was held to review the current temporary clerk's contract. It was decided by unanimous vote to offer a permanent role to Karen Hill starting from 1st April 2013 with pay & T&C's to remain the same as in the current contract.	LK
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There being no further business to discuss this part of the meeting closed at 9.15pm

Agreed as an accurate record and signed by the Chair 18 February 2013 with minor alteration.