

OLD WUGHTON PARISH COUNCIL

Minutes of a general meeting of the Council on 15th October 2012, 7.30pm
in St Mary's Church Woughton on the Green

PRESENT: Councillors King (Chair), Bennett, Blomley, Brown, Howson, Humphries, Kenyon, McDonald & O'Neill. The Clerk, Mrs K Hill was in attendance. There were 9 members of the public present. The Chair welcomed those present & outlined the running order of the meeting. There were no questions or comments from the public.

Item		Action
2012/113	Apologies: None	
2012/114	Declarations of pecuniary interest by councillors: 2012/129: Cllrs Kenyon & King (both beneficiaries on expense schedule)	
2012/115	Agree Minutes of the previous meeting: The minutes of meeting of the 17 th September 2012 were accepted as a true & accurate record & signed by the Chair. Points arising: Open Forum: Allotment vermin control: shooting 19/10; 3 & 18/11 @ 7am. 2012/96: New benefit system: Consult ends 17/10 at noon for comments. Booklet available from MKC on proposed changes. 2012/99: H&S officer appointment (S Bennett): noted that appointment runs until agreed allotment management structure is in place.	
2012/116	Clerk's report: Read out & review of actions noted. Report available from Clerk	
2012/117	Communications update: Next newsletter due out in November. Submissions to Cllr O'Neill by end October. New noticeboards being installed by mid November.	
2012/118	Environment log update: Read out & review of actions noted. Report available from Clerk/website	
2012/119	Reports on outside meetings attended: Code of Conduct (R Kenyon): Held at Civic offices. Due to nature of disclosure of pecuniary interests the Council has to issue dispensations to allow Councillors to discuss finance & planning.	November Agenda
2012/120	Planning: 12/01888/TCA crown lift 2 x Lime trees and 1 x Holm Oak tree by 5m; to remove to ground level 1 x double-trunk Holm Oak tree, Parkside Hotel: Unanimous approval of removal of double trunk tree to ground level: Objection by majority vote to Crown lift of 3 x trees. Council to request arboreal report and conservation report.	Clerk to lodge comments
2012/121	Annual Parish meeting date: Agreed as Monday 22 April. Venue to be advised closer to the time.	Jan 2013 agenda
2012/122	Consider the purchase of a wreath or donation to Royal British Legion for remembrance day: Unanimously approved to spend up to £25 on a wreath but to make no direct donation. Proposed Cllr Kenyon seconded Cllr Brown.	Clerk to organise wreath.
2012/123	Consider any Xmas expenditure for community: It was agreed by majority vote that there would be no expenditure allocated. Councillor McDonald arrived at the meeting: 8.50pm	
2012/124	Agree on Councillors to take the 2013/2014 budgeting process forward on behalf of the Council: It was agreed that Cllrs Kenyon,	November agenda

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	Bennett, Humphries, Blomley & McDonald will form a working party to meet outside of public forum to put together a some proposals for 2013/2014 budget for next full council meeting.	
2012/125	Consider grant request from MK Community Mediation Service Ltd: It was unanimously agreed that the Council should develop a grant policy before this request is considered. Cllrs Bennett & Howson to take this forward & report back at next meeting.	Clerk SB/JH November agenda.
2012/126	Dog/litter bins report & decision on re-location/removal of the bins throughout the Parish & the cleaning and re-branding of bins: AH Contracts report received, noted & accepted. It was unanimously agreed to allow AH Contracts to refurbish & clean all bins as per their quote. Clerk to ask AH Contracts if bin number 9 can be removed, refurbished and stored for later redeployment.	Clerk
2012/127	Consider hiring post office box & "virtual" phone for the Council: It was unanimously agreed that the Clerk organise a virtual phone number for council use & to spend up to £30 on a phone and £10 on a sim card to enable calls to be routed to the mobile phone. It was agreed that the Council's address would not be changed at present.	Clerk
2012/128	Consider where to hold all future meetings: It was agreed by majority vote that the Clerk will scope premises for the hire of venues for 2013 Council meetings.	Clerk November agenda
2012/129	Finance: [Cllrs Kenyon and King took no part in the vote for approval of the payments schedule]	
129/1	Consider & approve the payments schedule: The payments schedule was circulated in advance. Total payments of £1486.70 was requested & unanimously approved. Proposed Cllr Bennett seconded by Cllr Howson.	
	129/1/1 Salaries to staff	476.69
	129/1/2 Allotment expenses reimbursed	263.75
	129/1/3 Newsletter expenses reimbursed	160.90
	129/1/4 A H Contracts (dog/litter bin collection)	162.00
	129/1/5 A Brook (pest control on allotments)	65.00
	129/1/6 SPS	120.00
	129/1/7 HMR&C PAYE payments	238.36
129/2	Receive any statements of the current financial position: Bank Reconciliations handed to all Councillors prior to meeting. Noted	
2012/130	Correspondence: Parks Trust: removed Paddocks site from development plans. Parks Trust: ROW through allotments. Ongoing. Agreed that Council will actively seek to build good relationship with PT. Clerk to organise meeting with PT & Cllrs Kenyon, Bennett, King to discuss ROW.	Clerk
2012/131	Dates of future meetings: 19/11; 17/12; 2013: 21/1; 18/02; 18/03	
	Future agendas: Priority/yield signage at the Green and on Newport Road Bank reconciliations on website Environmental report on website	Clerk November agenda Clerk Clerk

There being no further business to discuss, the meeting closed at 9.38pm