

## OLD WUGHTON PARISH COUNCIL

Minutes of the Parish Council general meeting 16<sup>th</sup> July 2012 at 7.30pm in  
St Mary's Church, Newport Road, Woughton On The Green

PRESENT: Councillors King (Chair), Howson, Kenyon, McDonald & O'Neill. The interim administrator Mrs K Hill was in attendance. There were 21 members of the public present. The meeting commenced at 7.38pm with the Chair outlining the running order of the meeting & introducing the speakers for the evening: John Gibb from Buckinghamshire Association of Local Councils and Phil Wareham (Resident).

**Open Forum:** Resident lodged their objection to development of the Paddocks by Parks Trust & spoke in support of resolution 2012/061.

### **2012/047 Apologies**

Cllrs Brown (international travel problems), Bennett (~~work commitments~~) [*Clerks note: changed to holiday. Accepted signed by Chair*], Humphries (vacation), Bromley (illness). Apologies accepted.

### **2012/048 Declarations of interest** by councillors in any agenda items below

Cllr Kenyon in 2012/055.3 personal interest.

### **2012/049 Agree the minutes of previous meeting**

The minutes of the general meeting of the 18 June 2012 were unanimously agreed as a true & accurate record

### **2012/050 Presentation by John Gibbs of BALC for the parish council**

John Gibbs outlined the history of BALC and its functions in support of PC's and councillors. Handout of presentation available.

### **2012/051 Presentation by Phil Wareham on the Mobile Library Service for the parish council**

Slide presentation available from [clerk@oldwoughton.org.uk](mailto:clerk@oldwoughton.org.uk).

As a result of the presentation given, it was unanimously agreed that

- (i) the promotion of this service to be taken on board by OWPC & promoted in newsletter, website, noticeboards.
- (ii) the PC write to MKC to request a weekly service & negotiate further from that point
- (iii) Signage to be removed
- (iv) Article to be included in next newsletter

Residents are urged to give comments and suggestions on promoting & improving the service to [clerk@oldwoughton.org.uk](mailto:clerk@oldwoughton.org.uk).

### **2012/052 Clerk's report: Noted and agreed.**

#### ***Review of actions from previous meeting:***

1. Letter on potholes - sent to A Jackman. Result has been a survey of Newport Road & traffic calming ramps for costing. MKC Highways to come back to the PC when full costings received to negotiate on date for rectification. Potholes on schedule for filling ASAP. No date set. MKC to come back to PC with dates for work. Action to carry forward.
2. Verges: cutting schedule on MKC website: reason for delay: weather, surface water making equipment handling unsafe, broken machinery. 10

## OLD WUGHTON PARISH COUNCIL

Minutes of the Parish Council general meeting 16<sup>th</sup> July 2012 at 7.30pm in  
St Mary's Church, Newport Road, Woughton On The Green

cuts scheduled for 2012. Had 4 cuts already. Cut 5 – between 26/27th  
July; Cut 6 – between 16/17th August; Cut 7 – between 6/7th September;  
Cut 8 – between 27/28th September; Cut 9 – between 18/19th October;  
Cut 10 – between 8/9 November;

3. Budget on noticeboard.

4. Size of print of notices: Now all in 12 point – much larger than before.

5. Allotments email address – set up and being used.

6. Parks Trust schedule of events in parish: Have obtained. Posters up  
on Noticeboards

### **Clerks Report:**

**TVP** –Presentation with PCSO & superior officer for PC for August or  
September meeting being organised.

**DOG BINS:** AH Contracts state bins between 30 - 60% full on collection.  
Some well used some hardly used. Will compile report for PC September

**MKC: liaison.** Planning still trying to alter parish info on system.

Members news letter being received. PC details are on MKC website.

Might take some time

### **2012/053 Notice-board update with decision on design**

It was unanimously agreed that the design for the 2 new notice boards for  
WOTG and Passmore to be the same size and dimensions of the one in  
Woughton Park, to have 1 side lockable with key-holder being the PC  
and the other side magnetically locked for community notices. Both sides  
under glass. Quotes for supply & fix to be obtained.

### **2012/054 Website update with decision on branding/design**

Branding shown to those present. It was unanimously agreed to have a  
blue/sepia toned logo of archive photograph of Newport Road in oval  
border. Website content still in production.

### **2012/055 Planning**

**2012/055.1 12/01167/TCA:** Parkside Hotel, tree felling: No objections

**2012/055.2 12/01368/TCA:** 47 Lucas Place, tree felling: No objections.

**2012/055.3 12/01311/FUL:** 19 Baskerfield Grove, extension: No objections. Cllr  
Kenyon abstained from vote.

### **2012/056 Report back on planning applications**

**2012/056.1 12/00980/FUL:** 14 Adams Court WOTG: permitted

**2012/056.2 12/00970/FUL:** 27 The Green WOTG: permitted.

**2012/056.3 12/00927/FUL:** 1 Turpyn Court WOTG: permitted with conditions.

**2012/057** The branding of the newsletter header was unanimously agreed on.  
Heading to be in colour (sepia and blue tones).

It was also unanimously agreed that :

- (i) issue is quarterly in August, November, February and May of  
each year
- (ii) Cllrs O'Neill & Howson agreed as editorial team with content  
approval given to Cllr O'Neill under delegated authority
- (iii) Cllrs King & Kenyon given delegated authority under LGA 1972

## OLD WUGHTON PARISH COUNCIL

Minutes of the Parish Council general meeting 16<sup>th</sup> July 2012 at 7.30pm in  
St Mary's Church, Newport Road, Woughton On The Green

section 101 (a) to spend the amount of £500 annually (in  
budget previously agreed) on the production costs of  
printing/distributing the newsletter in house to reduce costs

Cllrs & resident urged to send articles to Cllr O'Neill by end 27 July for  
printing by 13 August. Distribution to be via councillor delivery.

- 2012/058** It was unanimously agreed to wait for issue of the MK Council Code of Conduct recommendation later in July for adoption in August. New Register of Interests to be completed on adoption.
- 2012/059** It was unanimously agreed to delegated authority under LGA 1972 section 101 (a).to Cllrs King and Howson to consider and agree on the policies needed relating to the terms of reference for employment for staff and to report back to August meeting.
- 2012/060** It was unanimously agreed to purchase Arnold Baker's Local Council Administration Guide and the Parish Councillor Guide totalling not more than £85.33 as reference books for the Parish Council.
- 2012/061** It was unanimously agreed that the parish council strongly object to the proposed development of the development of the paddocks at woughton on the green as identified in the parks trust letter of May 28<sup>th</sup> 2012.
- 2012/062** It was unanimously agreed that
- (i) the parish council writes to the chief executive and all members of the parks trust board requesting that they withdraw their request to have the paddocks at woughton on the green included in the site allocation process
  - (ii) this withdrawal request should be done in July 2012
  - (iii) a copy of this letter should also be sent to Mark Harris of MKC, all members of the cabinet, Nick Fenwick and the Chief Executive of MKC. Cllr McDonald given delegated authority to draft letter wording.
- 2012/063** A statement of the current financial position was circulated. All financial schedules approved unanimously.
- 2012/064** The payments schedule was circulated in advance. Cheque to A H Contracts withdrawn as VAT number was not shown on invoice. Total payments of £2516.36 was requested. Total payments of £2348.32 was unanimously approved. Proposed Cllr King seconded by Cllr Kenyon.
- |                                |          |
|--------------------------------|----------|
| Salary                         | £353.53  |
| Locum Administrator            | £531.02  |
| Administration                 | £10.00   |
| Came & Co (Insurance)          | £313.77  |
| ICO                            | £35.00   |
| St Mary's WOTG – space hire    | £105.00  |
| Grant – Allotments Association | £1000.00 |
- 2012/065** It was unanimously agreed to accept Mrs Hill's schedule for completion of the outstanding work as per quotation to complete set up of Parish

## **OLD WUGHTON PARISH COUNCIL**

Minutes of the Parish Council general meeting 16<sup>th</sup> July 2012 at 7.30pm in St Mary's Church, Newport Road, Woughton On The Green Council. Items struck from list are newsletter and letterhead set up; website design.

**2012/066**      **Correspondence.** Correspondence circulated to all Cllrs at meeting. Copies were available for public to view at meeting. Highlighted items discussed but not on agenda, specifically:

**2012/066.1**    To note: Environmental Impact Assessment (EIA) scoping opinion for extension at Centre:MK. Residents & Cllrs can access via MKC website

**2012/067**      **Dates of future meetings**

Monday 20 August St Mary's Church WOTG, 17 September (Pavilion) ,  
Monday 15 October St Mary's Church WOTG all at 7.30pm

There being no further business to discuss, the meeting closed at 9.10pm

**[ Minutes accepted as a true and accurate record and signed by the Chair 20 August 2012 ]**