

Old Woughton Parish Council

Monday 9 November 2015



Welcome

1 Public Open Forum

15 minutes for public to raise matters for the attention of the Council

Matters relating to the current agenda will be considered at that point

New matters will be scheduled for a future meeting

Questions will be answered immediately or an answer arranged, as appropriate

2 Guest Speaker

- a. **Tracy Whitman – *Volunteer Drivers' Scheme***

3 Procedural

- a. Apologies**
- b. Declarations of interest**
- c. To agree the minutes of the OWPC Meeting 14 Sep 2015**
- d. Matters arising from the OWPC Minutes not covered elsewhere on the Agenda**

4 Finance

- a. **Current situation and approval of the payments schedule - *Clerk***

OLD WUGHTON PARISH COUNCIL			
<u>All figures exclusive of VAT</u>	<u>2015/2016 BUDGET</u>	<u>ACTUAL Y.T.D</u>	<u>Variance</u>
RECEIPTS - OPERATIONAL			
Precept	9,104.00	9,139.39	35.39
Interest			
Grants			
Total Receipts	9,104.00	9,139.39	35.39
PAYMENTS - OPERATIONAL			
Administration costs	690.00	665.35	24.65
Allotment expenses	5,904.00	4,690.17	1,213.83
Allotment rental	(4,720.00)	(4,900.84)	180.84
OWIS	408.00	323.04	84.96
Audit Fees	450.00	100.00	350.00
Chair's Expenses	103.00	45.00	58.00
Community fund	773.00	356.20	416.80
Dog bin clearance	1,753.00	1,284.08	468.92
Grants - S137 (community)	250.00		250.00
Insurance	308.00	293.23	14.77
Staff Costs	3,381.00	2,173.54	1,207.46
Training - Clerk/Councillors	515.00		515.00
Reserves			
VAT refund			
Sub-total (Operations)	9,815.00	5,029.77	4,785.23
PAYMENTS - CAPITAL PROJECT			
Allotment Projects	2,040.00	247.50	1,792.50
Projects	1,200.00	421.83	778.17
Total Payments	13,055.00	5,699.10	7,355.90
Surplus	(3,951.00)	3,440.29	7,391.29

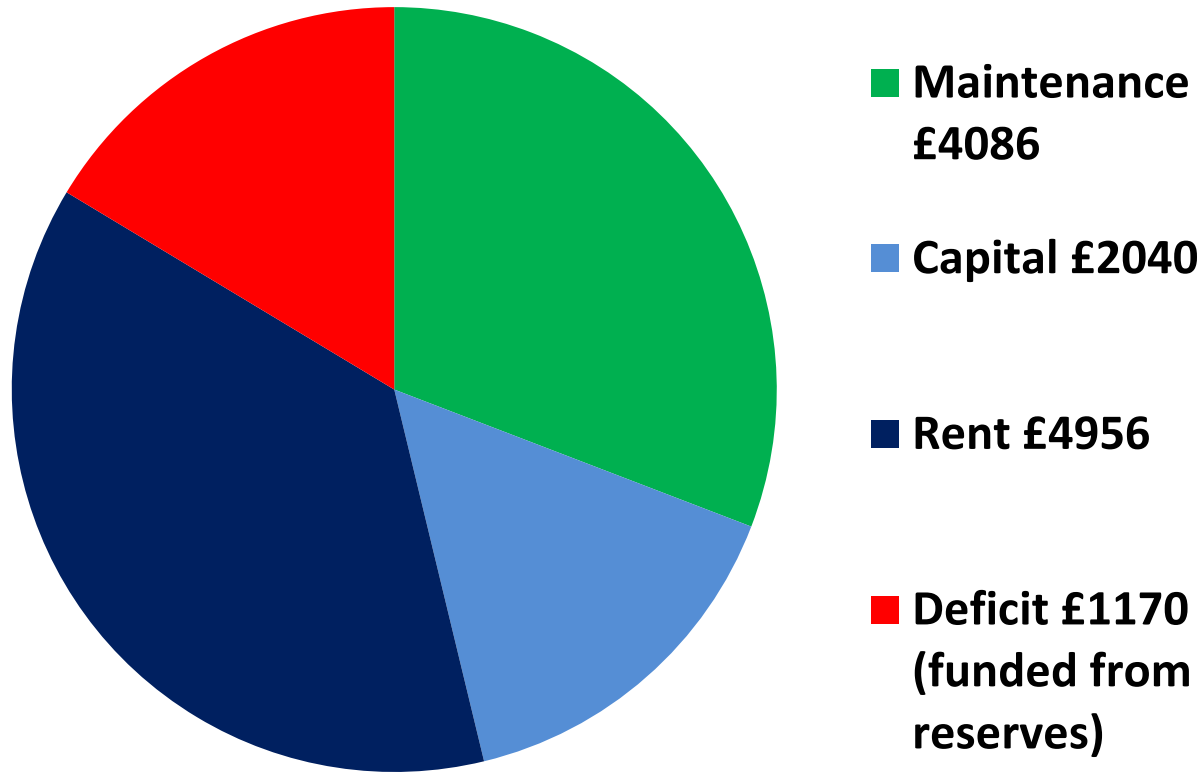
Summary Cash book position at 9th November 2015

	Amount/£
Main Current Account	23,209
Allotments Current Account	7,588
Business Reserve Account Rental deposits	2,377
Deposit Account	35,000
Total	68,175

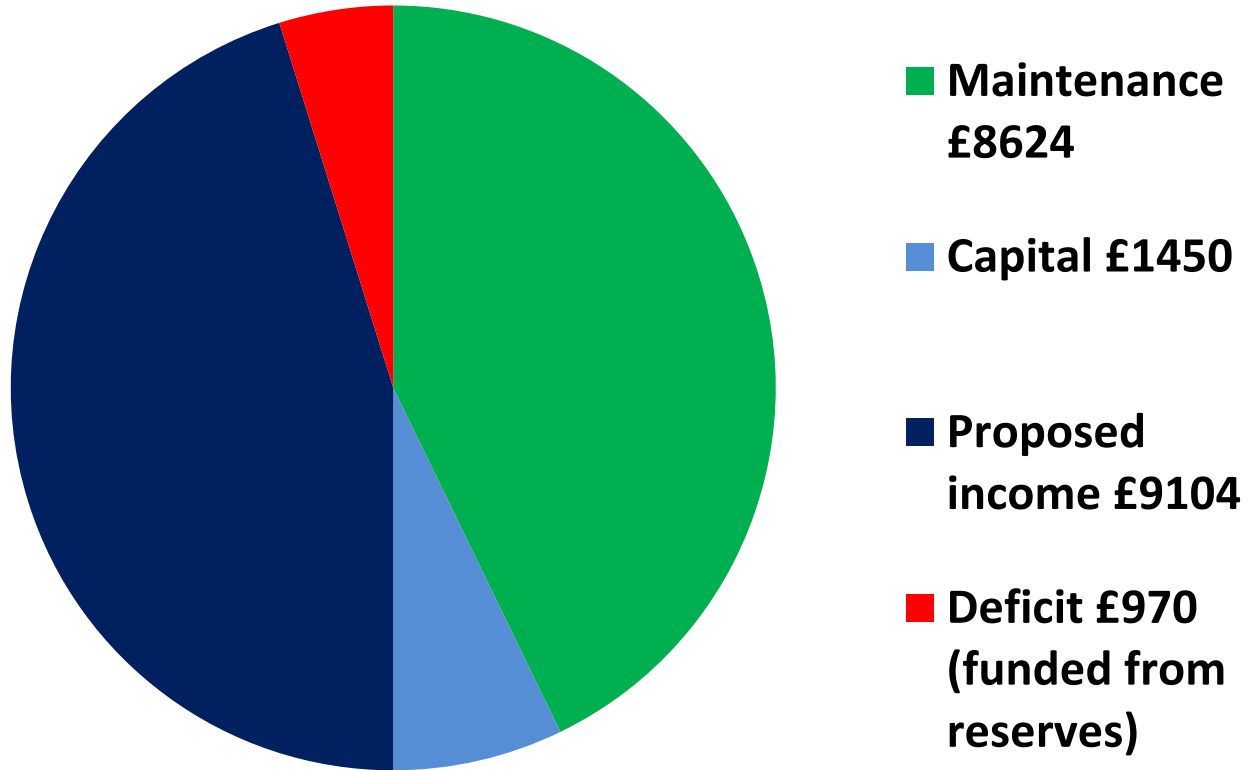
PAYMENTS FOR THE PERIOD					
	Period	14 September - 9 November		2015	
MAIN					
chq	date	payee	amount	VAT to reclaim	
dd	10-Oct	Google Apps	27.50		
027	12-Oct	J Vischer salary	208.06		
028	12-Oct	Chair's expenses (VG expenses)	105.90	8.32	
029	12-Oct	WR Kenyon - VG printing	46.32		
030	12-Oct	Cllr. McDonald	117.52		
031	12-Oct	WR Kenyon - n/letter printing - Oct	60.00		
032	12-Oct	AH Contracts - 8264	306.60	51.10	
033	9-Nov	J Vischer salary	208.06		
034	9-Nov	AH Contracts - 8320	188.50	31.42	
035	9-Nov	JV - admin expenses	64.27	2.74	
036	9-Nov	Mazars - audit	120.00	20.00	
		TOTAL	1,452.73	113.58	
ALLOTS					
012	14-Sep	Jacky Palmer	20.00		
dd	22-Sep	Anglian Water	165.18		
013	30-Sep	Buildbase - 2nd Tranche marker posts	297.00		
014	12-Oct	WR Kenyon - security cameras	79.99	13.33	
015	9-Nov	Mr. J Kincaid- 'senior' refund, plots 64,68,69	42.24		
016	9-Nov	Mrs S Mansfield - plot swap refund (72 to 230)	26.60		
017	9-Nov	Patch Allotments Assoc. - cutting grass	250.00		
		TOTAL	881.01	13.33	

b. Proposed Budget 2015-16 – Cllr Bennett

Allotments 2016-2017



Parish 2016-2017



Projected balance sheet

	2016-17	2017-18	2018-19	2019-20	2020-21
Allotments/£	-1170	858	801	825	806
Parish/£	-970	-1229	-1495	-1770	-2052
Income/£	9104	9104	9104	9104	9104
Funded from reserves/£	2140	371	694	945	1246
Reserves at year end/£	50907	50536	49842	48897	47651

5 Allotments

Patch Report and Finance - (*Cllrs. Brown, Kenyon, Nash*)

6 Environment

a. Environment log – *Clerk*



6 Environment

- b. **Legacy offer** – *(Cllr. Bennett)*
- c. **Parish Hall** - *(Cllr. McDonald)*

Planning comments - Cllr Grindley

Update on Previous Planning Applications (for info):

- 15/02015/FUL Mercure Parkside Hotel Newport Road. Proposal to extend an existing application for a temporary marquee to the north of the hotel for a period of 3 months over the Christmas period. *Refused.*

15/02031/FUL Mercure Parkside Hotel - Two storey and single storey extensions (29 additional bedrooms) to accommodation block and restaurant with associated external landscaping and car parking alterations. *Pending.*

- 15/02032/LBC Mercure Parkside Hotel – Listed Building Consent for the above. *Pending.*

Planning Applications since last meeting:

- 15/02605/FUL 27 Baskerfield Grove, Woughton On The Green Single storey front extension.

d. Village Greens

- i. Playing Fields - *Chair***
- ii. The Paddocks - *Cllr McDonald***
- iii. Passmore - *Cllr Blomley***
- iv. Woughton Park - *Cllr Bennett***
- v. The Green - *Cllr Nash***
- vi. The Orchard - *Cllr Brown***

e. Sports Field Right of Way - *Cllr McDonald*

f. Land to side of Church - (*Cllr. McDonald*)

7 Communications

- a. **MK 50 celebration plans – (*Chair*)**
- b. **Future of the Website report - (*Cllr Nash*)**
- c. **Friends of Old Woughton on Facebook report – (*Cllr Grindley/Clerk*)**
- d. **Outside Meetings reports – (*Cllrs, Clerk*)**
- e. **Correspondence - *Clerk***
- f. **Newsletter - *Cllr Howson***

8 Dates and time of next meetings

a. **Proposed date of Annual Meeting: Monday 11th April – (Clerk)**

b. **Mondays:**

11 January 2016

14th March 2016

9th May 2016 (AGM & regular meeting)

At 1930 hrs, St Mary's Church, Woughton-on-the-Green