



Agenda – AGM 2015

Agenda PC Meeting 11<sup>th</sup> May 2015

## Agenda – AGM 2015

- 1. Apologies – *Chair***
- 2. Election of Chair for the Forthcoming Year -  
*Clerk***
- 3. Election of Vice Chair for the Forthcoming  
Year - *Chair***

## 4. Appointment of External Representatives for the Forthcoming Year – *Clerk*

currently:

- a. **Woughton Welfare Trust:** Cllr McDonald
- b. **MK Parishes Forum:** Cllr McDonald

## 5. Appointment of Internal Representatives for the Forthcoming Year – *Clerk*

currently:

- a. **Allotments:** Cllrs Kenyon, Brown, Nash
- b. **Noticeboards & Newsletters:** Cllrs Howson
- c. **Dog bins:** Cllrs Howson, Blomley
- d. **Finance:** Cllrs McDonald, Humphries
- e. **Budget:** Cllrs Bennett, Brown, Humphries
- f. **Planning:** Cllrs Grindley, Blomley, Brown
- g. **Village Greens:** Cllrs McDonald, Humphries, Blomley

## Liaison Roles – *Clerk*

currently:

- a. **MKC Consultations:** Cllr Humphries
- b. **Finance:** Cllr McDonald
- c. **Transport:** Cllr Bennett
- d. **Canals & River Trust:** Cllr Howson
- e. **Parks Trust:** Cllr Grindley
- f. **Playing Fields:** Cllr Grindley

**6. Acceptance of Standing Orders – Clerk**

**7. Acceptance of Code of Conduct– Clerk**

**End of AGM 2015**

# **Agenda – Business Meeting**

## **Welcome**

- 1. Presentation – Tracy Whitmore: update on the Volunteer Driver Transport Scheme**

## 2. Public Forum - *Chair*

- 15 minutes during which members of the public may raise matters for the attention of the council.
- Matters related to current agenda items will be considered with those items.
- New matters will be scheduled to a future meeting as an agenda item.
- Questions will be either answered immediately or an answer arranged as appropriate.



### 3. Procedural

- a. Apologies - *Chair*
- b. Declarations of interest – *Chair*
- c. To agree the minutes of the previous meeting & review of actions not covered *below* – *Chair*
- d. To adopt the reviewed policies – Redundancy, Complaints & Risk Assessment Policies - *Clerk*

## 4. Finance

- a) Current position – *Clerk*

# Old Woughton Parish Council

<u>All figures exclusive of VAT</u>		<u>2015/2016 BUDGET</u>	<u>ACTUAL Y.T.D</u>	<u>Variance</u>
<b>RECEIPTS - OPERATIONAL</b>				
Precept		9,104.00	4,569.70	(4,534.30)
Interest				
Grants				
<b>Total Receipts</b>		<b>9,104.00</b>	<b>4,569.70</b>	<b>(4,534.30)</b>
<b>PAYMENTS - OPERATIONAL</b>				
Administration costs		690.00	185.30	504.70
Allotment expenses		5,904.00	531.35	5,372.65
Allotment rental		(4,720.00)	(62.89)	(4,657.11)
OWIS		408.00		
Audit Fees		450.00		450.00
Chair's Expenses		103.00		103.00
Community fund		773.00	196.20	576.80
Dog bin clearance		1,753.00		1,753.00
Grants - S137 (community)		250.00		250.00
Insurance		308.00		308.00
Staff Costs		3,381.00	455.14	2,925.86
Training - Clerk/Councillors		515.00		515.00
Reserves				
VAT refund				
<b>Sub-total (Operations)</b>		<b>9,815.00</b>	<b>1,305.10</b>	<b>8,509.90</b>
<b>PAYMENTS - CAPITAL PROJECTS</b>				
Allotment Projects		2,040.00		
Projects		1,200.00	225.00	975.00
<b>Total Payments</b>		<b>13,055.00</b>	<b>1,530.10</b>	<b>11,524.90</b>
<b>Surplus</b>		<b>(3,951.00)</b>	3,039.60	6,990.60

## Income and Expenditure To date

# Old Woughton Parish Council

## Bank

Main Current Account		63,757.77
Allotments Current Account		4,128.29
Business Reserve Account Rental deposit		2,256.52
Deposit Account		
		<b>70,142.58</b>

# Old Woughton Parish Council

## 4. Finance

b. To consider & approve the payments schedule - *Clerk*

	Meeting Period	9 March - 11 May	2015	
MAIN A/C				
chq	date	name	amount	VAT to reclaim
181	18/03/2015	R Kenyon stationery	20.97	3.50
182	23/03/2015	R Kenyon- re staking	117.07	19.51
183	1/4/15	Peter Howard Architect	225.00	
184	2/4/15	Roy Kenyon stationery	90.00	15.00
185	13/4/15	J Vischer salary	260.08	
186	13/4/15	Roy Kenyon re-staking 2	79.98	13.34
187	13/4/15	Cllr. Bennett	5.00	
188	14/4/15	N Baldwin - APM snacks	36.20	
189	1/5/15	New Metro Main A/c	3,000.00	transfer
190	1/5/15	New Metro Allot A/c	1,000.00	transfer
METRO				
001	11/5/15	JV Clerk's Salary	195.06	
002	11/5/15	R Kenyon - N/letter	80.00	
003	11/5/15	BALC (annual)	129.60	
004	11/5/15	JV - admin expenses	<u>57.20</u>	
Sub total			1,296.16	
ALLOTS A/C				
001	11/05/2015	R Kenyon - printing, stamps	387.91	
002	11/05/2015	Alfa Electrical - electrical te	144.00	
Sub Total			<u>531.91</u>	
TOTAL			1,828.07	51.35

## 4. Finance

- c. To approve external (Mazar's) audit return - *Clerk*
- d. Changing banks from Nat West to Metro, Update Report - *Clerk*

**5. Allotments – (Cllrs. Brown, Kenyon, Nash)**

- a. Update report

## 6. Environment

- a. **Environment log** and consideration of actions –  
*Clerk - Hard Copy*



## 6. Environment

- b. **Planning comment** (Record of all Planning Applications reviewed since last meeting, previous for information), update - *Cllr Grindley*
- i. **15/00003/FUL 2 Pinkard Court WoTG** Single storey side and single storey rear extension, enlargement of balcony, replacement existing pitched roof with flat balcony roof, insertion of rear dormer window, enlargement of existing rear dormer window, insertion of three roof lights to rear elevation and alterations to windows and doors to side and rear elevations. *Permitted.*

## 6. Environment

### b. Planning comment and update (cont) - *Cllr Grindley*

- iii. **15/00019/FUL 1 Pinkard Court WoTG** Ground floor infill extension. *Permitted.*
- iv. **15/00131/FUL, 3 Odell Close WoTG** First floor side and single storey rear extension forming link to Annex and internal alterations. *Permitted.*
- v. **15/00647/FUL 38 Passmore** Change of use from residential dwelling (Use Class C3) to house in multiple occupation (Use Class C4) with 5 x lettable rooms (retrospective). *Objected to. Still pending.*
- vi. **New - 15/00641/CLUP 26 The Green WoTG** Certificate of lawfulness for the proposed single storey rear extension

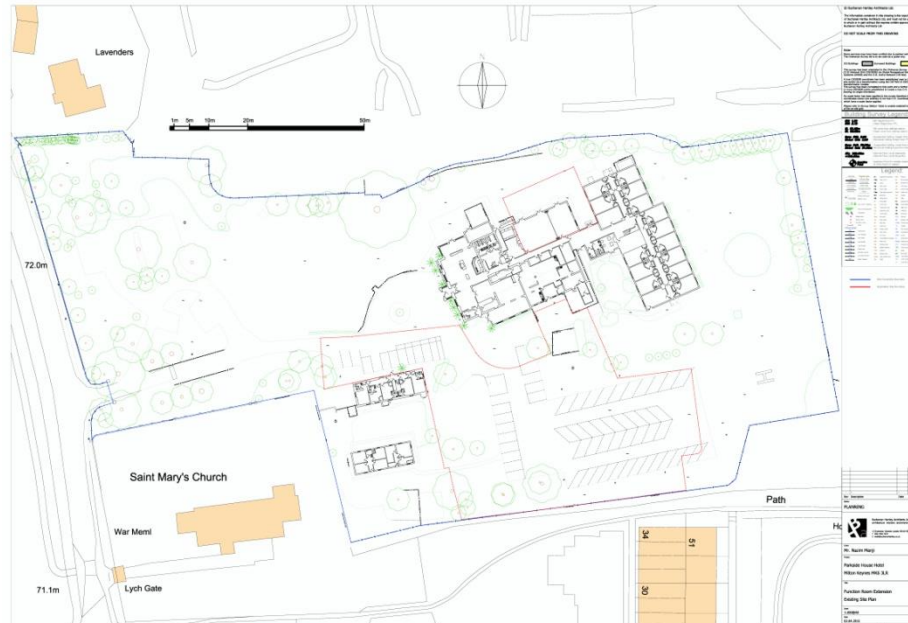
## 6. Environment

### b. Planning comment and update (cont) - *Cllr Grindley*

- vii. **15/00733/FUL 5 Goodman Gardens WoTG** Single storey rear extension.
- viii. **15/00799/FUL Mercure Parkside Hotel Newport Road WoTG** Extension to existing function rooms with associated parking.

# Old Woughton Parish Council

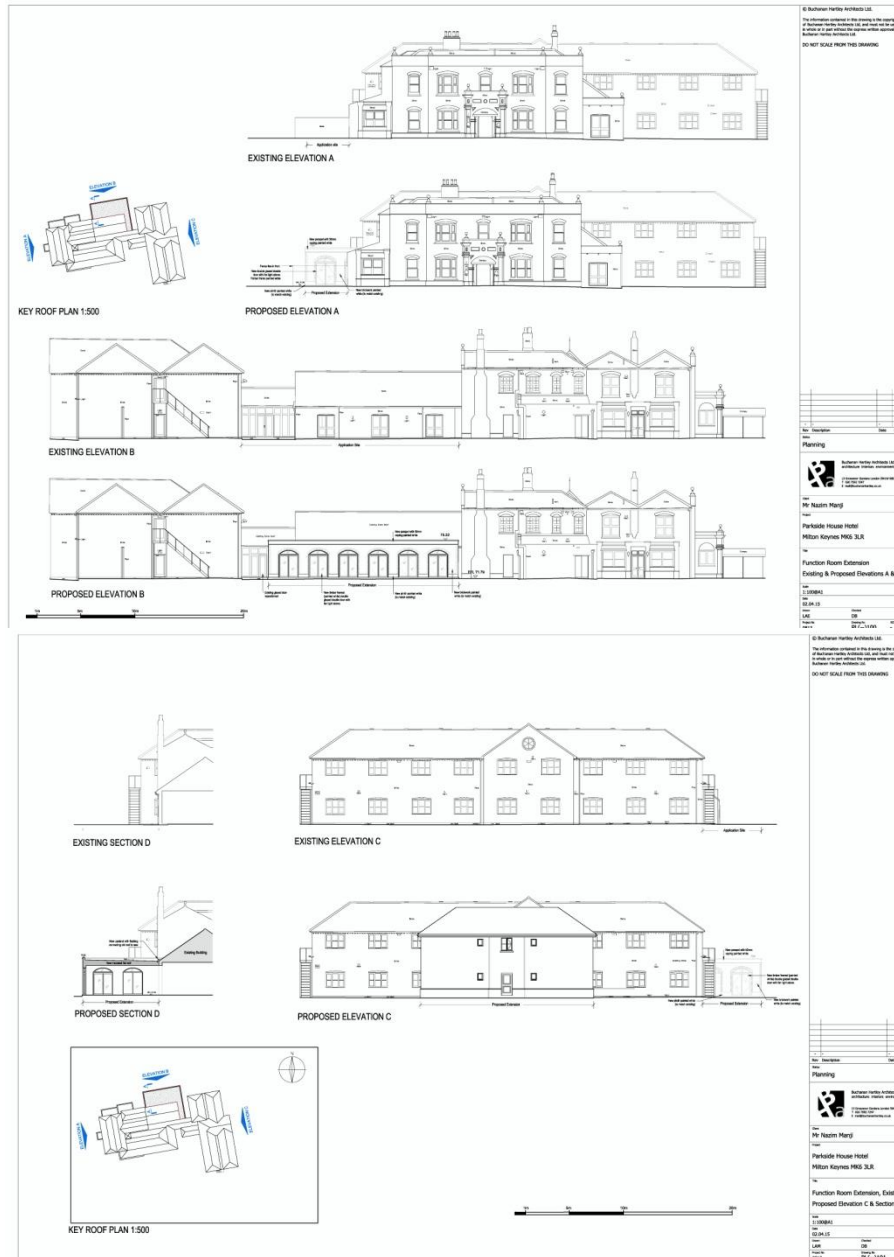
Current



Proposed



# Old Woughton Parish Council



## 6. Environment

### c. **Village Green status** – Updates

- i. The Playing Fields - *Chair*
- ii. The Paddocks - *Cllr McDonald*
- iii. Passmore - *Cllr Blomley*
- iv. Woughton Park - *Cllr Bennett*
- v. The Green - *Cllr Nash*
- vi. The Orchard - *Cllr Grindley*

### d. **Canal Towpath** update – Cllr McDonald

## 7. Communications

- a. **Newsletter** – update – *Cllr Howson*
- c. **Reports to note on any outside meetings attended** - *Councillors/Clerk*
- d. **Correspondence** - *Clerk*

## **8. Date and Time of next Meetings**

- a. PC Meeting Monday 13th July 7.30pm – St Marys Church
- b. PC Meeting Monday 14th September 7.30pm – St Marys Church
- c. PC Meeting Monday 9th November 7.30pm – St Marys Church



# **End of Public Meeting**