



**2014/03/004**

**MINUTES of the MEETING held on Monday, 17<sup>th</sup> March 2014  
at St. Mary's Church, Woughton on the Green**

**Present:** Cllrs, L. King (Chair), A. Humphries (Vice-Chair), S. Bennett, R. Brown, M. Blomley, R. Grindley, J. Howson, R. Kenyon, P. McDonald + 4 members of the public.

**Public Open Forum** – No matters were raised

1. **Apologies** - None (All present)
2. **Declarations of Interest** – None
3. **Approval of January Minutes** – Approved.  
**Matters Arising** – *One tree's worth of funding leftover:* As time was short and no immediate suggestions forthcoming the extra funds had been returned to Trees for Cities  
*Dog Bin on Parks Trust land (originally agreed Sep 2013, item 2013/078)* – Cllr Howson reported that after a very successful meeting with a PT representative there would be no problem with location or colour of the dog bin supplied by us. They would erect a pole at their expense to which our contractor could affix the bin. The pole was not yet in place.
4. **PART 2 meeting - Proposal 'To hold a 'public excluded meeting' at the end of this evening's agenda to discuss war memorial quotes and administrative issues'** Passed. Unanimous
5. **Updates** -
  - a. **PO Box** – The application and cheque had been submitted last week.
  - b. **Allotments** – The planting of shrubs had been going well. Several plots had been rented out recently leaving only 16 vacant. Cllr Bennett requested an informal meeting to discuss spending as this represented at least half of the Council's budget; and to decide on the setting up of some kind of devolved management.
  - c. **Environment Log** – The new Log was in place and had been circulated to members. It had 6 matters listed. To add to which -
    - i. To pursue the matter of the Passmore bridge sign
    - ii. Barely readable 30mph sign at entrance to Woughton on the Green (WoTG) off H7
    - iii. The canal boat 'His & Hers' was still lodged on the southern side of the canal, listing and possibly abandoned; two enforcement notices had been violated.
  - d. **Newsletter** – Delivered in February. The deadline for councillors contributions to the next newsletter is 30 April, target delivery date 12 May. **Action Contributors, Cllr J Howson.** The issue of reminders to residents about Parish meetings was raised. *Proposal 'to print and deliver a reminder for the upcoming Annual Parish Meeting'*. Passed, unanimous. **Action Chair**
  - e. **Parks Trust access across allotments** – No update, awaiting reply. **Extra Item** – *public access across Woughton Green* – A gate will be put in opposite the Village Hall.

**Signed Date**

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- f. **Village Green Status** – Cllr Humphries reported a very good response to the evidence questionnaires concerning historical public use of the Woughton playing fields. 51 favourable responses were received representing the views of 71 residents. The application would be submitted by the end of this week.
- g. **No.18 Bus service** – Cllr Bennett reported that MKC has given its approval to improving the service. The frequency will return to hourly as from the new timetable to be issued on 29 April. Usage will continue to be monitored, so it was agreed that councillors would consider ways to improve uptake.
- h. **Ivy** – A meeting with Maurice Barnes, Landscape Inspector, to be arranged to carry out a walk-round. **Action Clerk**
- i. **Braunston** – A positive meeting had been held at MKC offices with original complainant Mr Long. Diary sheets and monitoring to be carried out over the next few months. **Action Cllr Bennett**
6. **Woughton on the Green Conservation Area** – a review of conservation areas is to be carried out by MKC over the next few months to confirm boundaries and identify any new ones.
7. **Woughton Playing Fields Right of Way** – Two footpaths have been agreed.
8. **Reports from outside meetings** – The Vice-Chair reminded councillors, following the relevant email, that Walton Manor consultation ends on 7 April. This area runs from the far side of Groveway over to the dam. MKC is seeking change of use to build homes. At least 25% of this area is flood plain. Cllr Bennett advertised an upcoming meeting in Simpson on alternative forms of transport for senior citizens.
9. **Planning – update - 13/02754/ADV** Bloom Healthcare Sign, retrospective – Refused. Sign had still not been taken down.  
**NEW – 14/00448/TPO** - 1 The Green, Pollarding x4 willows. No objection.  
ii. **14/00360/FUL** – 17 The Green, Re-build of five bedroom dwelling. **Comments** to be made around: the house to be in-keeping with neighbouring dwellings; the two sides not to overlook/have frosted windows; proximity to neighbouring buildings to be carefully considered; and height of new dwelling.  
iii. **14/00291/FUL** - 2 Odell Close, 1<sup>st</sup> floor extension over garage. No objection.  
iv. **14/00241/FUL** – 10 Goodman Gdns, 2 storey rear extension, single storey side extension & greenhouse attached to existing garage. No objection.
10. **Correspondence** – A response from HMRC had been received stating that the penalty imposed was correct. To be circulated **Action Clerk**
11. **Annual Parish Meeting** – As referred to above a leaflet to residents advertising the meeting for 7 April 2014 would be circulated. A separate allotment tenants' meeting would be held for those who were not residents.
12. **Finance**
- a. **Woughton Community Council Monies** - at a recent meeting with representatives of the WCC it was agreed to split the cost of transferring the allotment deeds 50/50. The WCC agreed to reduce the management fee on the transitional services provided from 30% to 15%.
- b. **Payments schedule** – Approved.

**Signed Date**

## **Old Woughton Parish Council**

Woughton Park

Woughton-on-the-Green

Passmore



PO Box 7575  
Milton Keynes,  
MK11 9GR

Email: [clerk@oldwoughton.org.uk](mailto:clerk@oldwoughton.org.uk)

Website: [www.oldwoughton.org.uk](http://www.oldwoughton.org.uk)

**Mobile: 07706 709310**

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- c. **New signatories** – Proposal 'to add the clerk and Cllr Kenyon as signatories'. Passed. Unanimous. **Action Clerk** to obtain and complete relevant forms.

13. **Dates of future Meetings** – Annual Parish Meeting 7 April 2014 at 7.30pm. AGM 19 May

**The Meeting (PART 1) closed at 8.50pm**